

Position: Education Outreach Contractor

Reports to: Director of Education

Compensation: \$17.00/hour. Licensed Educators will be paid \$20.00/hour.

Qualifications:

- Teaching and/or coaching experience.
- Strong commitment to working with educators and children.
- Demonstrated ability to work with diverse communities.
- Must have a valid Ohio driver's license and access to own vehicle.
- Must be up to date on vaccines including COVID-19 vaccination.
- Current fingerprinting clearance through the Ohio State Department of Education is required.
- Previous experience in summer camps is a plus.

Schedule: Seasonal, part-time position. Seasonal contract from June 20th - July 29th, 2022.

Weekly work hours are Monday through Friday from 11:30 am- 4:30 pm

To Apply: Please send resume, cover letter and references to Director of Education Kelsey Tarase at ktarase@cmccleveland.org

Our Organization:

As a leader in Cleveland's early childhood education community, The Children's Museum of Cleveland (CMC) provides an accessible and engaging space for children ages 0-8 to learn through play. Our seven unique exhibits provide an open-ended learning environment for children to imagine, experiment, problem-solve and explore, building a strong foundation for future learning. We are an advocate for self-directed play as one of the best ways for a young child to learn. As a vital community resource, we provide experiences that can bridge a child's learning between the Museum, home, and school.

Job Summary:

CMC is partnering with the Cleveland Metropolitan School District (CMSD) to provide summer learning experiences for early childhood students. Program hours are 1:00 - 4:30 PM Monday through Friday from June 27th through July 29th, 2022. The work hours are 12:00 - 4:30pm, with a minimum commitment of at least three weekdays. There will be a paid training the week prior to the start of summer programming (June 20 - 24, 2022), date dependent on schedule chosen.

Education Outreach Contractors will be responsible for the supervision of students throughout the day. Contractors will serve as classroom management support during programs. Contractors will be trained in CMC's learning through play model, and will instruct classes as assigned. Contractors will be the trusted adults in all of our spaces, and ensure the health and physical safety of all participating students using trauma-informed and restorative practices. Contractors will be assigned to sites based on need.

Physical Effort: Working with school groups and facilitating programming requires moderate physical effort including the physical and mental stamina necessary to interact with people for long periods of time.

Health & Safety Administration: This position involves exposure to large numbers of children and exposure to germs associated with working in a public attraction. Employees must be up to date on vaccinations, including the COVID-19 vaccine.

Travel: Candidates must have a valid Ohio driver's license and access to their own vehicle. Travel is primarily located within Cuyahoga County, with occasional travel to other Northeast Ohio counties.

Experience: Undergraduate degree strongly preferred, but not required. Experience working with children and/or families is required.

Essential Duties:

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Lead and teach interactive early childhood curriculum and activities to assigned students.
- Manage groups of young children independently, and serve as classroom management assistant to partners during programming.
- Display professional and cooperative behavior in a sometimes stressful and fast-paced environment. Possess ability to quickly adapt to changes.
- Supervise students during the full duration of your program, and aide with dismissal procedures.
- Pack and transport program materials to and from program sites.

Other Duties:

This job description is not designed to contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.